



## MEMORANDUM

**To:** Honorable Mayor and Members of the City Council  
**From:** Linda Holley, Executive Assistant  
**Date:** September 4, 2009  
**Subject:** Reminders and Upcoming Events...

### *Reminders*

1. City offices will be closed on Monday, September 7, 2009 in observance of Labor Day.
2. No City Council Meeting on Tuesday, September 8, 2009.
3. Agenda Committee Meeting in the City Manager's Conference Room on Wednesday, September 9, 2009 at 10:00 a.m.

### *Upcoming Items*

1. United Way 2009 Campaign Kickoff Luncheon at Hubbard Hall at TWU on Friday, September 18, 2009 at 11:30 a.m. (Mayor Burroughs, Mayor Pro Tem Kamp and Council Member Heggins)
2. NTC Annual Membership Luncheon at the Cowboy Stadium on Tuesday, September 22, 2009 at 11:30 a.m. (Mayor Burroughs, Mayor Pro Tem Kamp and Council Member Heggins)
3. TML Conference in Fort Worth on Wednesday, October 21 thru Friday, October 23, 2009. (Mayor Pro Tem Kamp, Council Member Engelbrecht and Council Member Gregory)
4. NLC Conference in San Antonio on Tuesday, November 10 thru Saturday, November 14, 2009. (Mayor Burroughs and Council Member Heggins)

### ***Mayor Burroughs' Travel and Ceremonial Schedule***

1. Metroplex Mayors Meeting in Dallas on Tuesday, September 8, 2009 at 7:30 a.m.
2. GDAC Executive Committee Meeting at the CVA on Wednesday, September 9, 2009 at 4:30 p.m.
3. Rotary Club Meeting at Fremaux's on Thursday, September 10, 2009 at noon.
4. Chamber of Commerce Quarterly Membership Breakfast at the UNT Gateway Center on Friday, September 11, 2009 at 6:45 a.m.
5. Proclamation and Ribbon Cutting at the Denton Community Theatre Celebration at the Campus Theatre on Friday, September 11, 2009 at 6:30 p.m.

### ***Mayor Pro Tem Kamp's Travel and Ceremonial Schedule***

1. TMPA Dinner at the Denton Country Club on Wednesday, September 9, 2009 at 6:30 p.m.
2. RTC Meeting in Arlington on Thursday, September 10, 2009 at 1:00 p.m.
3. KERA Reception at the Center for Visual Arts on Thursday, September 10, 2009 at 7:30 p.m.
4. Chamber of Commerce Quarterly Membership Breakfast at the UNT Gateway Center on Friday, September 11, 2009 at 6:45 a.m.

### ***Council Member Heggins' Travel and Ceremonial Schedule***

1. Read Welcome Letter for the Garrett Family Reunion on Saturday, September 5, 2009.
2. Love TEA at the MLK Center on Wednesday, September 9, 2009 at 10:00 a.m.
3. Sports Luncheon at the Holiday Inn on Thursday, September 10, 2009 at noon.
4. Pastor's Appreciation Banquet St. James AME Church in Fort Worth on Friday, September 11, 2009 at 6:00 p.m.

### ***Council Member Engelbrecht's Travel and Ceremonial Schedule***

1. TMPA 2009 Annual Board Meeting at the Holiday Inn on Thursday, September 10, 2009 at 9:30 p.m.