



MEMORANDUM

To: Honorable Mayor and Members of the City Council
From: Linda Holley, Executive Assistant
Date: January 16, 2009
Subject: Reminders and Upcoming Events...

Reminders

1. City Offices will be closed on Monday, January 19, 2009 in observance of MLK Day.
2. No City Council Meeting on Tuesday, January 20, 2009.
3. Agenda Committee Meeting in the City Manager's Conference Room on Wednesday, January 21, 2009 at 10:00 a.m.

Upcoming Items

1. Denton County Days in Austin on February 9-10, 2009.
2. NLC Conference in Washington, DC on March 14-18, 2009.
3. Employee Service Awards Luncheon at UNT on Tuesday, March 31, 2009 at 11:30 a.m.

Mayor Burroughs' Travel and Ceremonial Schedule

1. USCM in Washington, DC on Saturday, January 17, 2009 thru Monday, January 19, 2009.
2. GDAC Board Meeting at Center of Visual Arts on Thursday, January 22, 2009 at 5:15 p.m.

Council Member Heggins' Travel and Ceremonial Schedule

1. Presidential Inauguration in Washington, DC on Tuesday, January 20, 2009.