



MEMORANDUM

To: Honorable Mayor and Members of the City Council
From: Linda Holley, Executive Assistant
Date: December 12, 2008
Subject: Reminders and Upcoming Events...

Reminders

1. CVB Committee Meeting at the Chamber Office on Monday, December 15, 2008 at 3:00 p.m.
2. CAPR Committee Meeting in the City Manager's Conference Room on Tuesday, December 16, 2008 at 8:30 a.m.
3. Mobility Committee Meeting in the Council Work Session Room on Tuesday, December 16, 2008 at 2:00 p.m.
4. Joint Mobility Committee and Airport Advisory Board Committee Meeting in the Council Work Session Room on Tuesday, December 16, 2008 at 3:30 p.m.
5. No City Council Meeting on Tuesday, December 16, 2008.
6. No Agenda Committee Meeting on Wednesday, December 17, 2008.
7. 4th Quarter Investment Committee Meeting in the City Manager's Conference Room on Thursday, December 18, 2008 at 3:00 p.m.

Upcoming Items

1. Disaster Relief Appreciation Luncheon at the Holiday Inn on Monday, January 5, 2009.
2. Employee Service Awards Luncheon at the UNT Silver Eagle Suite on Wednesday, February 11, 2008 at 11:00 a.m.

Mayor Burroughs' Travel and Ceremonial Schedule

1. North Texas Water Summit 2008 at the Arlington Convention Center on Monday, December 15, 2008 at 8:00 a.m.
2. Proclamation for Dr. Bulls at Hannah's on Wednesday, December 17, 2008 at 6:30 p.m.
3. Meeting with UNT President and UNT and City Staff at the Holiday Inn on Thursday, December 18, 2008 at 7:30 a.m.
4. Chamber Board and Executive Staff Meetings at the Chamber Office on Thursday, December 18, 2008 at 10:00 a.m.
5. Precinct 4 Task Force Meeting at the Courthouse-on-the-Square on Thursday, December 18, 2008 at 2:00 p.m.
6. GDAC Board Meeting at the Center of Visual Arts on Thursday, December 18, 2008 at 5:15 p.m.