



MEMORANDUM

To: Honorable Mayor and Members of the City Council
From: Linda Holley, Executive Assistant
Date: December 5, 2008
Subject: Reminders and Upcoming Events...

Reminders

1. Work Session of the City Council in the Council Work Session Room on Tuesday, December 9, 2008 at **4:00 p.m.** followed by a Regular City Council Meeting in the Council Chambers at 6:30 p.m.
2. No Agenda Committee Meeting on Wednesday, December 10, 2008.
3. Council Property Maintenance Committee Meeting in the Council Work Session Room on Thursday, December 11, 2008 at 6:00 p.m.

Upcoming Items

1. Disaster Relief Appreciation Luncheon at the Holiday Inn on Monday, January 5, 2009.
2. Employee Service Awards Luncheon at the UNT Silver Eagle Suite on Wednesday, February 11, 2008 at 11:00 a.m.

Mayor Burroughs' Travel and Ceremonial Schedule

1. The Mayor has no city travel or ceremonial duties scheduled for the week.

Mayor Pro Tem Kamp's Travel and Ceremonial Schedule

1. Ariel Club Meeting on Monday, December 8, 2008 at 11:00 a.m.

2. Resource Task Force Meeting at the First United Methodist Church on Monday, December 8, 2008 at 6:30 p.m.
3. Regional Outer Loop Stakeholder Roundtable Meeting for the East Sub-Area in the Council Chambers on Tuesday, December 9, 2008 at 10:00 a.m.
4. I-35W Coalition Meeting in Fort Worth on Wednesday, December 10, 2008 at 9:30 a.m.
5. Kiwanis Club Meeting at Fremaux's on Wednesday, December 10, 2008 at noon.
6. Meeting at the Chamber of Commerce on Wednesday, December 10, 2008 at 1:45 p.m.
7. 300,000th Truck Celebration at Peterbilt on Wednesday, December 10, 2008 at 3:00 p.m.
8. TEX-21 Quarterly Meeting at Dallas Love Field on Thursday, December 11, 2008 at 10:00 a.m.
9. RTC Meeting in Arlington on Thursday, December 11, 2008 at 1:00 p.m.
10. Reception for County Commissioner Cynthia White at the Courthouse on the Square on Thursday, December 11, 2008 at 4:00 p.m.